APPLE IOS

Setting up Email Classic

Before setting up, please check in the Controlpanel which email account you have (MS Exchange, Office365, IMAP). This ensures that these instructions can be applied to your account: controlpanel.wu.ac.at > My email > Email info

Learn more about all options to access your WU email on the WU website https://short.wu.ac.at/email-classic.

PLEASE NOTE

Classic email (IMAP) is used by WU staff and students. The email addresses follow the scheme username@wu.ac.at. You can find your WU username and email address in the Controlpanel:

- Your WU username: Controlpanel > My Account > Account information
- Your email address: Controlpanel > My email > Email info
Setting up your Email "Classic" account by using the mail app

Please open the **Settings**

Select **Passwords & Accounts**

Click **Add Account**

Please select **Other**

Click **Add Mail Account**

Enter your **WU email adress** and your **WU account password**. Select **Next**

**WU employees:**
firstname.lastname@wu.ac.at

**Students:**
h+studentIDnumber@wu.ac.at
z.B.: h01234567@wu.ac.at
Feedback and Support

The **IT Support Center** at the Vienna University of Economics and Business is the first point of contact for WU faculty, staff, and students in all IT-related matters. We are available to provide additional help and are also interested in your feedback on these instructions.

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<th>Hotline</th>
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