

Data Protection Statement

Erasmus+ grant and WU mobility grant

WU (Vienna University of Economics and Business) is committed to protecting your personal data. Your personal data are kept confidential and processed in accordance with the provisions of the applicable data protection laws. In fulfillment of the regulations of the General Data Protection Regulation (GDPR), in particular Article 13, we would like to inform you about the types of personal data that are processed in connection with your application for an Erasmus+ grant or a WU mobility grant after you have been accepted for an exchange place at a WU partner university and also about the purposes for which these data are processed.

CONTACT INFORMATION

You can contact us at:

Controller:

WU (Vienna University of Economics and Business)

Welthandelsplatz 1, 1020 Vienna

Contact: Lukas Hefner, lukas.hefner@wu.ac.at

If you have any data protection concerns, please contact the WU data protection team at datenschutz@wu.ac.at.

Datenschutzbeauftragter:

WU (Vienna University of Economics and Business)

attn: Data Protection Officer p.A. Legal Office

Welthandelsplatz 1, AR Building, 1020 Vienna

FOR WHICH PURPOSES DO WE PROCESS YOUR DATA?

Students who have applied for an exchange place at a WU partner university and have been accepted have the possibility to apply for Erasmus+ funding or for a WU mobility grant electronically. We process your data for the purpose of reviewing and processing this application, for the proper preparation and finalization of the grant agreement, the processing of the grant (payment of the grant instalments), as well as for the purposes of program administration and evaluation in the International Office of WU. For the Erasmus+ scholarship, the data might also be processed by the European Commission and OeAD GmbH (National Agency Erasmus+ Education).

WHICH CATEGORIES OF PERSONAL DATA DO WE PROCESS?

We process the data that you provide to us as part of your application for an Erasmus+ grant or a WU mobility grant. This includes the following categories of personal data:

Erasmus+ grant: Name, email address, WU student ID, address, telephone number, nationality, WU degree program, date of stay at the host university, documents regarding the Top Up Individual Support (proof of a federal scholarship, medical certificates, etc.) and Green Travel (bus or train tickets), bank account details, details of other funding received, number of semesters completed at WU, details about prior Erasmus+ grants, language of instruction.

WU mobility grant: Name, email address, WU student ID, address, telephone number, nationality, WU degree program, date of stay at the host university, information regarding federal scholarship, bank account details, details of other funding received.

In case of a successful application, we also process information (type, amount) about the grant awarded as well as the bank account details provided by you for the purpose of payment.

WHAT IS THE LEGAL BASIS FOR PROCESSING YOUR DATA?

- Art. 6 (1) item e of the GDPR – performing the statutory tasks of a university, especially to ensure equal opportunities among students and address the needs of individuals with disabilities pursuant to § 2 of the Universities Act, as well as to strengthen international mobility pursuant to § 2 and § 3 of the Universities Act.
- Art. 6 (1) item f of the GDPR – to protect the legitimate interests of WU to support equal opportunities, address the needs of individuals with disabilities, and strengthen international mobility by providing mobility grants.

DOES THE PROCESSING INVOLVE AUTOMATED DECISION-MAKING?

No, no automated decision-making (including profiling) is involved.

ARE YOU OBLIGATED TO PROVIDE YOUR PERSONAL DATA?

You need to provide us with the data that are necessary for the application process. Otherwise, we are unfortunately not able to process your application.

TO WHICH OTHER PARTIES DO WE PASS ON YOUR DATA?

As a matter of principle, we do not pass on your data to third parties. However, in the case of a successful application for an Erasmus+ grant, we will pass on your data to the European Commission and the OeAD GmbH (National Agency Erasmus+ Education).

In the case of a successful application, we will pass on your account information as well as the respective payment amount to our bank for the purpose of processing the payment. Furthermore, our auditors may have access to the data, in particular in the course of auditing the proper use of the financial resources. In connection with the reporting obligation to the transparency database, personal data (name, date of birth, grant amount, address) is also forwarded to the Federal Ministry of Finance.

HOW LONG DO WE STORE YOUR DATA?

We process your data until you withdraw your application or, in the event that your application is unsuccessful, until you receive a rejection letter from us. In case your application is successful, we will generally process your data until two semesters after the end of the respective semester of your funded stay abroad. Your payment data (bank details, grant amount) will furthermore be stored for seven years for the purpose of proof within the regulations of §130 BAO (Bundesabgabenverordnung).

WHAT ARE YOUR RIGHTS AS A DATA SUBJECT?

As a data subject affected by these data processing activities, you have the following rights vis-a-vis the controller pursuant to the GDPR:

- Right to information and access to the data
- Right to correction of data
- Right to deletion of the data
- Right to restrict the data processing
- Right to data portability
- Right to object to the data processing

As a data subject, you also have the right to file a complaint with the Austrian Data Protection Authority. Further information on your rights as a data subject is available on the website of the Austrian Data Protection Authority at <https://www.data-protection-authority.gv.at/data-protection-in-austria/rights-of-the-data-subject.html>.

To assert your rights, please contact the WU data protection team at datenschutz@wu.ac.at.