

# CALL FOR APPLICATIONS FOR NEED-BASED SCHOLARSHIP GRANTS

**for the calendar year 2019, pursuant to §§ 63 - 67 of the Student Support Act (Studienförderungsgesetz, StudFG) 1992**

Need-based scholarship grants are intended to promote the completion of academic theses (master theses and dissertations) for students in regular degree programs.

Need-based scholarship grants provide financial support to students while they are writing their academic thesis, for purposes such as research stays abroad (travel expenses, but not living expenses), complicated or time-intensive literature research, or empirical work necessary for completion of the thesis.

Secretarial and other incidental expenses (writing, printing, binding, copying, or telephone expenses, etc.) are not eligible for support, nor are expenses for supplies (e.g. computer, paper), nor expenses normally covered by the budget of the supervising Institute.

Need-based scholarship grants may not be below € 750 or exceed € 3,600.

Please note that the financial means available for need-based scholarships are limited and depend on the number of students to graduate from WU. The application requirements are therefore subject to change depending on the number of applications.

## REQUIREMENTS FOR APPLICATION:

- **EEA member country citizenship or Austrian citizen status (§ 4 of the Student Support Act)**  
Citizens of third countries are considered to have equal status if included under the EEA Agreement or the Treaty of Rome; also stateless persons, if before commencing their studies at WU for the first time, they, together with at least one parent, have been subject without restriction to Austrian income tax for at least five continuous years, and their center of vital interests was in Austria throughout this period; and refugees within the meaning of Article 1 of the Convention relating to the Status of Refugees, Federal Law Gazette (*Bundesgesetzblatt*, BGBl) No. 55/1955.
- **Enrollment in a regular degree program at WU**
- **Compliance with the entitlement period (§ 18 of the Student Support Act), accounting for any extensions due to reasonable cause (§ 19 of the Student Support Act).** If a student has changed to a new curriculum version of his or her degree program, the duration of studies under the old curriculum will be taken into account accordingly.

- **Academic performance in a regular WU degree program**
  - **Master's programs**
    - Minimum academic performance requirements: positive completion of courses worth at least **45** ECTS credits
    - A grade point average of **2.0** or better
  - **Doctoral Program in Social and Economic Sciences**
    - Minimum academic performance requirements: positive completion of courses worth at least **19** ECTS credits
    - A grade point average of **1.5** or better
  - **Doctoral Program in Business Law**
    - Minimum academic performance requirements: positive completion of courses worth at least **18** ECTS credits
    - A grade point average of **1.5** or better
  - **PhD Program in Finance**
    - Minimum academic performance requirements: positive completion of courses worth a total of **22** ECTS credits
    - A grade point average of **1.5** or better
  - **PhD Program in International Business Taxation**
    - Minimum academic performance requirements: positive completion of courses worth a total of **29** ECTS credits
    - A grade point average of **1.5** or better
  - **PhD Economics and Social Sciences**
    - Minimum academic performance requirements: positive completion of courses worth a total of **28** ECTS credits
    - A grade point average of **1.5** or better
    - Electives and the Research Proposal are not included in the calculation of minimum academic performance and grade point average

## **APPLYING FOR A SCHOLARSHIP GRANT:**

**Please present the following documents when submitting your application:**

- Application form available under <https://www.wu.ac.at/en/students/my-degree-program/masters-student-guide/grants-and-scholarships/> or from Study Regulations & Credit Transfer, Study Service Center, building LC, level 2, Welthandelsplatz 1, 1020 Vienna (Ms. Forstner or Ms. Lichtblau, Study Regulations desk) with the applicant's binding agreement in writing to report on the appropriate use of the need-based grant in six months' time
- Current enrollment information sheet (*Studienblatt*)
- Transcript (*Erfolgsnachweis*)
- Proof of citizen status pursuant to § 4 of the Student Support Act, if required
- Proof of reasonable cause for exceeding the allotted duration period pursuant to § 19 of the Student Support Act, if required
- Description of the incomplete academic thesis
- Statement of costs, approved by a habilitated faculty member of WU who has written a report on the submitted application

**Please note: Only expenses directly related to the writing of the academic thesis can be considered. Previously incurred expenses must be documented with original invoices, issued in the applicant's name.**

- One report by a habilitated WU faculty member on the statement of costs, as well as on the candidate's academic performance to date and his or her proposed thesis, and whether or not in the faculty member's opinion, the candidate will be able to complete the thesis with above-

average success. The report must be printed on paper with the Institute letterhead and be stamped and signed.

- Financing plan

### **APPLICATION PERIODS:**

- **Monday, May 13, 2019, to Friday, May 24, 2019**
- **Monday, October 7, 2019, to Friday, October 18, 2019**

The application documents must be submitted during the application period given above, to Ms. Forstner or Ms. Lichtblau in the Study Service Center (service desk no. 3).

Mondays	9:00am – 1:00pm
Tuesdays	9:00am – 12:00 noon
Wednesdays	9:00am – 12:00 noon and 2:00pm – 6:00pm
Thursdays	9:00am – 12:00 noon
Fridays	9:00am – 12:00 noon

### **AWARDING THE GRANTS:**

Grants are awarded by the Vice-Rector for Academic Programs and Student Affairs, in her authority as representative for study regulations and academic legislation at WU, based on the financial resources provided by the Federal Minister of Education, Science and Research, as part of the administration of WU funds.

**All applicants will be informed whether their application has been approved or rejected. Please note that students have no legal entitlement to a need-based scholarship (§ 67 (1) of the Student Support Act).**

### **FURTHER INFORMATION:**

- <https://www.wu.ac.at/en/students/my-degree-program/masters-student-guide/grants-and-scholarships/>
- Study Regulations & Credit Transfer, Study Service Center, building LC, level 2, Welthandelsplatz 1, 1020 Vienna (Ms. Forstner or Ms. Lichtblau, Study Regulations desk); if you have any further questions, please contact [studienrecht@wu.ac.at](mailto:studienrecht@wu.ac.at)
- The Social Affairs Office of the Austrian Students' Union ÖH (Spitalgasse 2, Hof 1, 1090 Vienna)

The Vice-Rector of Academic Programs and Student Affairs in her capacity as representative for study regulations and academic legislation at WU

**Edith Littich**