

Checklist BYOD-Exams

Technical requirements:

- Only laptops/notebooks (no tablets, mix devices or smartphones) with Windows or macOS as the operating system
- Latest version of Google Chrome or Microsoft Edge (no Safari, Firefox, etc.)
- Battery life of at least 1 ½ hours

Hint



If your own notebook does not fulfil the requirements, you can apply for a loan device up to two weeks before the exam at the latest. To do so, please send an email to pruefungsnotebooks@wu.ac.at!

Before the exam:

- ☐ Update Google Chrome/Microsoft Edge (install if necessary)
- ☐ Update the operating system

Check the WU WLAN (eduroam) access and reset the WLAN password in the WU Controlpanel (<https://controlpanel.wu.ac.at>) if necessary

Hint



The WLAN password must not be identical to the WU account password!

- ☐ Read information about the exam mode: <https://www.wu.ac.at/studierende/mein-studium/bachelorguide/bachelorguide-deutschsprachige-programme/lv-und-pruefungsinfos/byod-pruefungen>
- ☐ Read the relevant exam information in the online exam environment
- ☐ Look up the exam time and exam room
- ☐ Set up the desktop recording:
 - Allow access to screen recording in Google Chrome/Microsoft Edge
 - Allow access to screen recording in the antivirus programme, if available
 - For macOS: Allow access to screen recording in the system settings:
 1. click on System Preferences
 2. click on 'Security and Privacy'
 3. select the 'Privacy' tab
 4. click on 'Screen recording'
 5. select Google Chrome / Microsoft Edge
- ☐ Test the desktop recording: <https://learn.wu.ac.at/browser-multimedia-test-byod>

On the day of the exam:

- ☐ Charge the battery of the notebook
- ☐ Take your notebook with you

Hint



The exam cannot be written on smartphones/tablets!

- ☐ Take the power cable for the notebook with you
- ☐ Take your student ID card with you
- ☐ If necessary, take additional input devices (e.g. mouse) with you

Immediately before the exam (in the exam room):

- ☐ If your notebook has problems with the battery, sit in a place with a power socket
- ☐ Connect your notebook to the WU WLAN (eduroam)
- ☐ Switch off all other devices that are connected to the WU WLAN. This includes smartphones and tablets!

Hint



Switching off the devices relieves the WLAN in the exam room.

- ☐ Log in to MyLEARN (<https://learn.wu.ac.at>) and open the corresponding online exam environment under 'My online exams'
- ☐ Set up the desktop recording