PI/VUE/FS
LVP
FP/MP

GRADE CHANGE/
GRADE DELETION

WU WIRTSCHAFTS UNIVERSITÄT WIEN VIENNA UNIVERSITY OF ECONOMICS AND BUSINESS

EQUIS ACCREDITED | AACSB ACCREDITED | AMBA ASSOCIATION ACCREDITED

This form allows you to correct a grade that has been entered incorrectly, change a grade, or delete a grade. Please note that a reason must be provided in case of a change to a lower grade or deletion of a grade. **Grades may only be changed within 6 months of the announcement of the examination results.**

Please complete all of the following fields!

Name of the student: Student ID number:

Degree program: Semester:

Name of the course instructor/examiner:

Course number: Version:

Previous grade: New grade:

Reason for the change in case of a change to a lower grade or deletion of a grade:

Department/Institute: WU phone extension:

                                                         Signature of the course instructor/
Date   examiner

Institute stamp