

CURRICULAR TRANSFER IN MASTER'S DEGREE PROGRAMS

Personal data	
Student ID no.	
Last name	
First name	
I want to transfer into the following curriculum:	
Curriculum title	

- **ENROLLMENT/RE-REGISTRATION/TUITION FEES:** Switching to a new curriculum is only possible during the **enrollment period**. Please note that you will have to **re-register** for the new curriculum after you have transferred. If you complete your studies before expiration of the extended enrollment period, tuition fees can be refunded. Further information on tuition refunds: short.wu.ac.at/fees_dues
- **COURSE REGISTRATIONS:** Any open course registrations you may have will be reassigned to the new curriculum version only if you fulfill the applicable **course sequencing prerequisites**. **Please note that this means we cannot guarantee any registrations for courses with sequencing requirements.**
- **CREDIT TRANSFER:** In most cases, credit for examinations completed during your master's program will be transferred towards the new curriculum version automatically, and you won't need to submit an application for credit transfer. The transferred grades and credits will appear on your transcript with immediate effect.

In the following special cases, however, you'll have to submit an application for credit transfer to the **Study Service Center** (service desk 1) during the regular opening hours:

- Transfer of credit for a course or exam to be counted as a free/complementary elective under the new curriculum version
- Transfer of credit for a course or exam completed as part of a different degree program
- Credit transfer for master's programs for which automatic credit transfer is not available

Please note that by law, exams **cannot be deleted** under any circumstances.

- **REPEATING EXAMINATIONS:** After switching to the new curriculum, it is no longer possible to repeat an examination taken and passed in the previous curriculum.
- **STUDENT RANKINGS:** Changing your curriculum automatically places you in a new cohort. This means that you will be compared both with the other students who switched to your curriculum or enrolled in the program at the same time. A new (second) ranking will be created from this point on; it is not possible to issue a ranking for both curricula.

I have read and understood the information about switching curricula, acknowledge the consequences of this action, and carry it out with immediate effect.

I have informed myself conscientiously about the new curriculum and am aware that it is not possible to transfer back to my previous curriculum.

Date	Student's signature
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