

WU Coaching Services Application

Career Development Program for Postdocs



WU coaching participant (hereinafter referred to as client)

Name, acad. degree:

Organizational unit:

Email address:

Telephone no.:

Coach:

Number of coaching sessions required to reach the goals as agreed upon between coach and client:

..... sessions, minutes each.

Costs per session € net amount,

Amounting to a total of € net amount.

Start of coaching sessions (month/year):

Estimated ending date (month/year):

I acknowledge that as a coaching client, I am subject to a **deductible in the amount of EUR 20,- per coaching session (50 to 60 min.)**. I will be billed by WU / Personnel Development team for this amount. The coach will bill WU directly for the total amount.

- ☐ My organizational unit will be covering the deductible.
- ☐ I will be paying the deductible myself. My billing address is:

I acknowledge that as a condition for WU covering the cost of my coaching sessions, I am required to provide feedback after completing the coaching process.

Feedback is a key element of quality control. This report is to focus solely on my satisfaction with the coach and the coaching process as a whole. A brief set of guidelines for writing feedback reports is available from the Personnel Development team.

.....
Date, client signature

.....
Date, coach signature

Please send this application by email to Personnel Development team,
Florian Reisky florian.reisky@wu.ac.at.