

Institute/unit  
(stamp)

To the  
Personnel Development team  
via in-house mail  
mag@wu.ac.at

### Development Measures

As part of his/her appraisal review and in consultation with his/her supervisor,  
Mr./Ms. \_\_\_\_\_ agreed to complete the  
following development measures:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the immediate supervisor

Please send your development measures by in-house mail or by email (mag@wu.ac.at) to the  
Personnel Development team.