

BBE Road Map - 2023

WU

WIRTSCHAFTS
UNIVERSITÄT
WIEN VIENNA
UNIVERSITY OF
ECONOMICS
AND BUSINESS



Welcome to the BBE Community/cohort 6!



32%
Austrians

30%
other EU/EEA

38%
non-EU/EEA

More than 40
nationalities

In this presentation, you will find information on...



BBE & WU

WU's
online tools



Student
life at WU

WU's Bachelor's Programs



BBE ≠ WISO

- No big lectures (*LVP*) in BBE, only course types with specific attendance requirements and various performance components
- No examination weeks in BBE, course registration = exam registration
- Courses only once a year, either winter or summer semester (retaking courses is only possible once within 12 months)
- No winter university and summer university for BBE students
- Difference in specializations' offer

WU's academic calendar

Winter semester	October - January
Semester break	February
Summer semester	March - June
Summer break	July - September

Access to WU's academic calendar:

<https://www.wu.ac.at/en/the-university/organizational-structure/university-management/senate/academic-year>

Dates and Deadlines

ACADEMIC YEAR 2023/2024

WINTER SEMESTER 2023/20243

Admission (general enrollment period)*	July 10, 2023 – September 5, 2023
Re-registration period* (payment of ÖH dues and tuition fees)	July 10, 2023 – October 31, 2023. Please check the regulations here .
Course registration for first half of semester	September 29, 2023 – October 1, 2023
Course registration for second half of semester	November 25, 2023 – November 27 or 28, 2023
Courses in session	October 1, 2023 – February 2, 2024
Christmas break	December 23, 2023 – January 7, 2024
Semester break	February 3, 2024 – March 3, 2024

You have to register for every course you would like to take in a semester. You will not be registered automatically.

SUMMER SEMESTER 2024

Re-registration period* (payment of ÖH dues and tuition fees)	January 8, 2024 – March 31, 2024. Please check the regulations here .
Course registration	To be announced in the course catalogue
Courses in session	March 1, 2024 – June 29, 2024
Easter break	March 23, 2024 – April 7, 2024
Start summer break	July 1, 2024

Do not forget to re-register and to pay the ÖH dues (tuition fees) every semester during the enrollment periods!

*Please note that you have to re-register every semester to keep your student status.

Structure of semesters

BBE is a 3 years bachelor's degree program

Year 1		Year 2		Year 3	
Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Phase 1	Phase 2		Phase 3		
Intro Courses	Core Courses Optional from semester 1: Free electives Optional from semester 3/4: specializations (prerequisite: 54 ECTS credits)		Specializations, Free Electives, Bachelor's Thesis Optional: Exchange Semester		

We strongly recommend to comply with the suggested structure of core courses because courses build up on each other and will be offered in the outlined semesters only (i.e. once a year). In addition, places are strictly limited and being a year 1 student, you might be de-registered if you register for a year 2 course.

First semester timetable October 1 – January 28

1ST SEMESTER: OCTOBER 1, 2023 – FEBRUARY 2, 2024

FIRST HALF: OCTOBER – NOVEMBER

Tue	› Business and Society › Contemporary Challenges in Business and Economics
Wed	› Quantitative Methods 1 (registration for one course only) Lecture: in the morning Followed by 1-hour exercise sessions in small groups in the afternoon
Thu	› Business and Society

SECOND HALF: NOVEMBER – JANUARY

Mon	› Governance and Legal Environment
Tue	› Understanding Business/Business Planning (registration for one course only)
Wed	› Quantitative Methods 1 (registration for one course only) Lecture: in the morning Followed by 1-hour exercise sessions in small groups in the afternoon
Thu	› Understanding Business/Business Planning (registration for one course only)
Fri	› Governance and Legal Environment

Course registration starts on
September 29 at 2 p.m.
Everyone will get a spot but you
have to register yourself!

Course registration starts on
November 25 at 2 p.m.
Everyone will get a spot but you
have to register yourself!



Please check [eVVZ](#) for the exact
dates and times of your courses!

The electronic course catalogue (eVVZ)



Change term ▼

Path: VVZ WS 2023/24 > Search

Mobile Version

- ▣ Preparation Program
- ▣ Bachelor Programs
- ▣ Master Programs
- ▣ Doctoral Program/PhD
- ▣ International Program / Courses in English
- ▣ Acceleration Program
- ▣ Service
 - List of classes by
 - Academic Institutes and Departments
 - Instructors
 - ▾ Search the Directory
 - Enter class details
 - Academic Calendar
 - Mobile Version
- ▣ eVVZ Start

Class Title	<input type="text"/>
Instructor(s)	<input type="text"/>
Class Number	<input type="text"/>

Combine search fields by AND OR.

Start Search

Search tips:

Enter the course title or part of the title, the instructor's last name, or the course number, if available, in the appropriate search fields and click **Start search** (Suche starten). You do not have to complete all the search fields.
If you enter more than one search term, you can choose to link the search terms with **AND** or **OR**. The following applies to all search terms:

- Search terms are **NOT** case sensitive.
- Use the * as a **joker** to replace multiple characters.
- Use the ? sign as a **joker** to replace **ONE** character in your search term.
- Some course titles contain **umlauts** (ä, ö, ü) and/or the letter **ß**. If your keyboard does not have these letters, use the ? sign as a **joker**.
- Your search results will be sorted according to **course number**.
- A maximum of **250** courses will be shown in your search results.

Advanced search options:

- You can enter multiple search terms into any search field, and link them with **AND**, **OR**, or **NOT**.
For example: (spanish or espanol) and seminar and not proseminar
- You can also enter both the first and last names of a course instructor in the field "Course instructor" (LV Leiter/in).
For example: Maier Gunther
You can enter multiple search terms here as well, linked with **AND**, **OR**, or **NOT**.
For example: dittrich or böhm walter or nagel

-> select the right term (winter or summer term + right year)

-> you can either directly find a course with its class number

Or

-> select the BBE program

The electronic course catalogue (eVVZ)

Change term ▼

→ Preparation Program

▣ Bachelor Programs

Introductory and Orientation Phase

▾ According to Degree Programs (in alphabetical order)

- Bachelor's Degree Program in Business and Economics
- Bachelor's Degree Program in Business Law (2016)
- Bachelor's Degree Program in Business Law (2023)
- Bachelor's Degree Program in Business, Economics and Social Sciences (2019)
- Bachelor's Degree Program in Business, Economics and Social Sciences (2023)

Admission to a specialization - Bachelor WISO & WIRE

Access to Specialization (BBE)

International Electives

Additional Courses (WiSo und WiRe)

Additional Courses (BBE)

→ Master Programs

→ Doctoral Program/PhD

→ International Program / Courses in English

→ Acceleration Program

→ Service

→ eVVZ Start

Path: VVZ WS 2023/24 > Bachelor Programs > According to Degree Programs (in alphabetical order)

Mobile Version

Majors

Click here to find out which courses are available for each major. More information about individual majors is available online.

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- > "Bachelor Programs"
- > "According to Degree Programs"
- > "Bachelor's Degree Program in Business and Economics"

The electronic course catalogue (eVVZ)

Change term ▼

1 Bachelor Program Business and Economics

▼ Introductory and Orientation Phase

► Foundations of Business and Economics

Main Program Phase

→ Service

→ eVVZ Start

Path: VVZ WS 2023/24 > Bachelor's Degree Program in Business and Economics > Introductory and Orientation Phase > Foundations of Business and Economics

Mobile Version

→ Contemporary Challenges in Business and Economics

→ Business and Society

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-> After clicking on the BBE program, you will see all the courses offered this semester.

Change term ▼

1 Bachelor Program Business and Economics

Introductory and Orientation Phase

▼ Main Program Phase

► Foundations of Business and Economics

► Quantitative Methods

► Business and Economics in Context

► Academic Skills

► Specialization

► Specialization

► Internship

► Cross-Cultural Competence

→ Service

→ eVVZ Start

Path: VVZ WS 2023/24 > Bachelor's Degree Program in Business and Economics > Main Program Phase

Mobile Version

Classes from the following subjects have to be completed in the Main Program Phase:

→ Foundations of Business and Economics

→ Quantitative Methods

→ Business and Economics in Context

→ Academic Skills

→ Specialization

→ Specialization

→ Internship

→ Cross-Cultural Competence

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The electronic course catalogue (eVVZ)

Change term ▾

↓ Bachelor Program Business and Economics

▾ Introductory and Orientation Phase

▸ Foundations of Business and Economics

Main Program Phase

→ Service

→ eVVZ Start

Path: VVZ WS 2023/24 > Bachelor's Degree Program in Business and Economics > Introductory and Orientation Phase > Foundations of Business and Economics

Mobile Version

Contemporary Challenges in Business and Economics

0158 CRESPO CUARESMA J. · ESSLETZBICHLER J.: Contemporary Challenges in Business and Economics **PM**

Registration via LPIS
from 2023-09-29 14:00 to 2023-10-01 23:59
Deregistration until 2023-10-07 23:59

Tue	2023-10-10	16:00–18:00	TC.0.10 Audimax
Tue wkly	2023-10-17 to 2023-11-21	16:00–19:30	TC.0.10 Audimax
Wed	2023-11-29	16:30–18:30	Classroom Exam

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-> Here your Contemporary Challenges in Business and Economics course.

PM? BM? OM? HM? A short overview of the course delivery formats

- **PM:** Presence-Modus (on Campus WU)
- **BM:** Blended-Modus (some courses are taking place online and not always synchronously)
- **OM:** Online-Modus (not on Campus WU but synchronously online)
- **HM:** Hybrid-Modus (on Campus WU and also synchronously online)

- -> more details [here](#).

How to register for courses with LPIS?

Vienna University of Economics and Business ^{WU} Class and Examination Information System 

Student ID number	<input type="text"/>
Account password	<input type="password"/>
<input type="button" value="login"/>	<input type="button" value="abort"/>

Instructions for use


- Maximum duration of session: 30 minutes.
- Maximum duration of inactivity: 10 minutes.

1. Log on to LPIS with your Student ID number (123XXXXX) and your password



[Wirtschaftsuniversität Wien: LPIS - Tools & Services - Students \(wu.ac.at\)](https://www.wu.ac.at)

How to register for courses with LPIS?

Vienna University of Economics and Business ^{WU} Class and Examination Information System 

12300 

[Individual Registration](#) | [Examination Week](#) | [Grades](#) | [List of Registrations](#) | [Exit/Logout](#)

By choosing individual enrolment - degree program structure and after selecting "degree program/specialist area", you can regis

[degree program structure](#) | [entry of numbers](#)

Degree program/Part

subject area	attempts	result	date
S Bachelor Program Business and Economics			
A Introductory and Orientation Phase			
Fach Foundations of Business and Economics			
→ VUE Contemporary Challenges in Business and Economics	0 / 4		
VUE register			
→ PI Business and Society	0 / 4		
PI register			
A Main Program Phase			
Fach Foundations of Business and Economics			
<hr/>			
S Bachelor Program Business and Economics			
A Introductory and Orientation Phase			
Fach Foundations of Business and Economics			
VUE Contemporary Challenges in Business and Economics	0 / 4		
VUE register			
PI Business and Society	0 / 4		
PI register			
A Main Program Phase			
Fach Foundations of Business and Economics			
PI Business Analytics I	0 / 5		
PI register			
PI Business Analytics II	0 / 5		
PI register			
→ PI Decision Making and Behavior in Business	0 / 5		
PI 1410 Wiklicky-Leitner S. et al. (registration 2023-08-16 09:30)			
PI Financial Reporting and Analysis	0 / 5		
PI register			

Register for the courses you wish to attend

The student for example here registered for the course 1410.

How to register for courses with LPIS?

PI Decision Making and Behavior in Business BBE-18 / Main Program Phase

course		places		
1254	Baier R. et al. WiSe 2023 Decision Making and Behavior in Business	free	59 / 60	registration not possible
1255	Baier R. et al. WiSe 2023 Decision Making and Behavior in Business	free	60 / 60	registration not possible
1410	Wiklicky-Leitner S. et al. WiSe 2023 Decision Making and Behavior in Business	free	59 / 60	registration 2023-08-16 09:30
1411	Wiklicky-Leitner S. et al. WiSe 2023 Decision Making and Behavior in Business	free	59 / 60	registration not possible

To deregister, just click on your course and then deregister from the group you registered for.

[Individual Registration](#) | [Examination Week](#) | [Grades](#) | [List of Registrations](#) | [Exit/Logout](#)

By choosing individual enrolment - entry of numbers and after selecting the degree program/specialist area, you can register for courses by entering the course number.

[degree program structure](#) | [entry of numbers](#)

course number degree program **BBE-18**

You can also register for courses here by entering their respective numbers.

Essential to know!

Starting from the winter semester 2022/23, the following regulations apply:

Minimum Academic Performance	Credit Transfer
<ul style="list-style-type: none">• 16 ECTS• During the first 4 semesters• Credit transfer only included if taken during the program• Otherwise the admission to the program expires	Recognition of courses completed before your admission must be applied for by the end of semester 2.

Your BBE study plan

Year 1		Year 2		Year 3	
Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
<ul style="list-style-type: none"> Contemporary Challenges in Business and Economics Business and Society¹ 	Financial Reporting and Analysis	Business Analytics I ³	Managing Organizations and People	Bachelor's Thesis	
	Quantitative Methods II ³	Business Analytics II ³	Logic and Methodology of Social Sciences		
Quantitative Methods I ²	Law, Economics, and Business	Decision Making and Behavior in Business	Introduction to Academic Writing		
Governance and Legal Environment	Foundations in Microeconomics	Foundations in Macroeconomics			
Understanding Business/Business Planning	Foundations in Socioeconomics	History of Economics and the Economy	Specializations ⁶		
Free Electives ⁵					
			Exchange Semester or ISP ⁴ (Optional)		
Internship + Seminar (Optional)			Internship + Seminar (Optional)		

This chart only serves as an illustration.

- * We strongly recommend to comply with the suggested structure of core courses because courses build up on each other and places are strictly limited. If you register for a year 2 course but you are a year 1 student, you may be de-registered.
- *Courses will be offered in the outlined semesters only. Many courses will only be offered once a year.
- *Please find detailed information on the program, e.g. structure, organization, administration, on our [BBE website](#)
- ¹ Introductory Phase: students have to successfully pass these courses as a prerequisite for any core course
- ² Quantitative Methods is not sequenced by the courses of the Introductory Phase
- ³ Business Analytics I + II are sequenced by Quantitative Methods II
- ⁴ ISP = International Short Program
- ⁵ It is possible to register for courses as [Free Electives](#) from semester 1. But as you will have to do enough with 5 core courses per semester we recommend taking them starting from the 4th semester (where you will only have to take 2 core courses). If you are planning to go on an exchange semester, we strongly recommend to take your Free Electives at one of our partner universities.
- ⁶ You need to have successfully completed a minimum of 54 ECTS credits (42 ECTS credits of core courses + 12 ECTS credits of introductory courses) to [apply for Specializations](#).



- What is a specialization?
- More than 25 specializations
- Prerequisite: 54 ECTS (12 ECTS introductory courses + 42 ECTS core courses)
- Complete specializations totaling 40 ECTS
 - Combine specializations
 - 20 ECTS specializations
 - 10 ECTS specializations
- You have to apply for the specializations before the start of the semester:
<https://www.wu.ac.at/en/students/my-program/bachelors-programs/business-and-economics/structure-content/specializations>

Free Electives

- Complete **free electives** totaling 26 ECTS
 - At WU or another university
 - In any language
 - Recommendation 1*: start ~ semester 4 OR take them while on exchange semester
 - Recommendation 2: ask for recognition of free electives only at the end of your second semester
 - No general prerequisites (no specific amount of ECTS but always check syllabi for any course requirements)
 - Check ECTS after completing – send an e-mail to bbe@wu.ac.at if they are not displayed correctly
 - More information on the [BBE website](#)

INTERESTS

- | | |
|---|---|
|  Theater |  Caligraphy |
|  Archery |  Travelling |
|  Solar Energy |  Video Games |
|  Artificial Intelligence |  Mindfulness |

*it is possible to register for courses as free electives from semester 1

Internship (optional)

- In a company and country of your choice
- Must be related to your studies
- Minimum 6 weeks full-time
- Max. 8 ECTS for internship + 4 ECTS internship seminar
- Earn up to 12 ECTS
- The Internship + Internship Seminar reduce the amount of free electives
- Mandatory approval form in the semester BEFORE internship
- Mandatory Internship seminar in the semester AFTER internship
- Apply early enough!
- Visit our [Career Service Center \(ZBP\)](#)
- Grants possible for internships abroad ([International Office](#))



Find all information on the internship [here](#) in the Bachelor's Guide.

Why you should consider an international experience!

- Cultural curiosity
- Global business savvy
- Adaptability
- Tolerance of ambiguity
- Self-awareness and humility
- Relationship building
- Passion for diversity



Your global mindset

Who can apply for an international exchange?

Before your application for an exchange program

Enrolled in a
bachelor's degree at
WU (e.g. BBE)

36 ECTS credits
completed
(excluding free
electives)

Sometimes
requirements of the
partner university
(e.g. proof of
language proficiency
after your allocation)

After your allocation

International exchange opportunities

Exchange semester

- To go on exchange, apply one year in advance
- Take your free electives and/or a specialization abroad
- About 180 partner universities on bachelor's level worldwide

International Short Program (ISP)

- Program duration usually between 3-5 weeks
- Explore new academic environments and topics
- Programs are offered abroad, at WU, and online
- Destinations, such as Porto, Bangkok, or Buenos Aires

BBE double degree program

- Queensland University of Technology (School of Business and Economics)
- Apply one and a half years in advance, spend the 6th and 7th semester abroad
- 5 spots available for BBE students

Further options at WU: Erasmus+ internships, online exchange offers, etc.

Group advisory meetings & workshops



Home \ Study internationally \ Services & Support (Bachelor & Master)
\ Group Advisory Meetings and Workshops

Group Advisory Meetings and Workshops



Services & Support (Bachelor & Master)

Opening Hours

Dates and Deadlines

Group Advisory Meetings and Workshops ▾

Workshop Offer

Go Global - Your Event to Internationalize
Your Studies

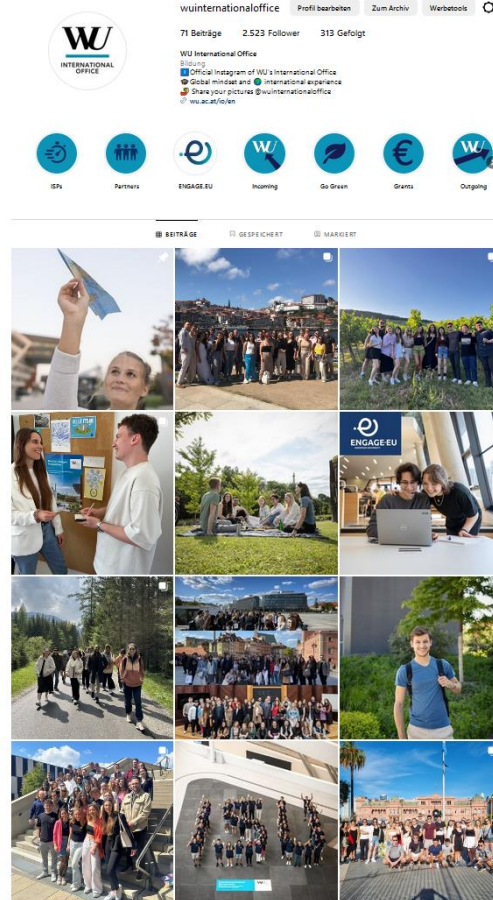
Study Internationally - Info Session



- Perfect for preparing for an application
- For a semester abroad, double degree, or an International Short Program (ISP)
- Advisory meetings are available for the time before an application
- Workshop on motivational letters: For those who want to approach their application in a structured and creative way
- Workshop on internships abroad: For a self-organized internship abroad and information on the Erasmus+ grant

Click here to participate: [Microsoft Teams channel for group advisory meetings](#)

International Office on Instagram



 [@wuinternationaloffice](https://www.instagram.com/wuinternationaloffice)

Follow us on
Instagram
#WUInternational

Weekly updates on
international
opportunities!

Stay up-to-date and learn
more about WU's
exchange programs

Do you need support? Get in touch with us



International Office

wuio@wu.ac.at

+43-1-31336-4310

Come by the office in the LC building, 4th floor
Make use of group advisory meetings & workshops
Visit Go Global, your event to internationalize your studies

Check the website: wu.ac.at/io/en

Studying at university is different from being at school

- Grades: grading is different from country to country
 - In Austria, it cannot be taken for granted to receive a “very good (1)”. Therefore, you do not need to be disappointed if you “only” receive a “good (2)” or “satisfactory (3)”. A “good” means that you performed well. If you want to improve your grade, you can retake the course up to twelve months after taking it
- ECTS: lots of self-study
 - 1 ECTS = approx. 25 working hours, keep in mind that all your courses are worth 6 ECTS
- More freedom and flexibility but more responsibility, initiative, and commitment needed in order to achieve good results
- Academic integrity
 - Be aware of free riding and plagiarism. Free riding is considered as plagiarism

You could not enroll yet?

- Officially enroll as a WU student [by September 5, 2023](#).
- If you cannot enroll by that date, please get in touch with our admissions office as soon as possible!
- Inform your lecturers before the first classes take place, if you are not registered for the courses, your lecturers cannot grade you.
- Only after your official enrolment, you can contact us to register for the courses. Please send an e-mail to bbe@wu.ac.at including
 - The courses you want to participate in (course number!)
 - Your student ID number
 - Your full name
 - Inform the lecturers about your course registration
 - You will soon be on the BBE mailing list with your WU e-mail

In this presentation, you will find information on...



BBE & WU

WU's
online tools



Student
life at WU

Useful online tools (1)



VVZ: WU's course catalog with detailed information on courses, such as syllabi, dates, times, registration deadlines, list of (access to) specializations, additional courses (free electives)

LPIS: Registration for courses and exams.
Make sure that you chose the correct bachelor's program.
No waiting list for introductory and core courses (unless it's stated in the syllabus).
Course exchange service possible but automatically and computer based.

CANVAS WU: WU's e-learning platform

Useful online tools (2)

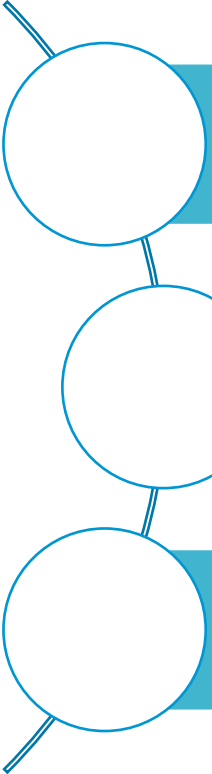


BBE website: Detailed information about BBE

Bachelor's Student Guide for English-taught programs: General useful administrative and organizational information during your studies

Quicklinks (upper right corner on wu.ac.at): Get quick access to the above mentioned tools and further services, such as downloading your transcript, checking your GPA, student ranking, report completion of studies, etc.

Useful online tools (3)



Wi-Fi Access: use Wi-Fi on Campus (read the instructions if it does not work on your laptop or smartphone).

Getting some softwares like Microsoft Office

IT services overview: please refer to the presentation here.

In this presentation, you will find information on...



BBE & WU

WU's
online tools



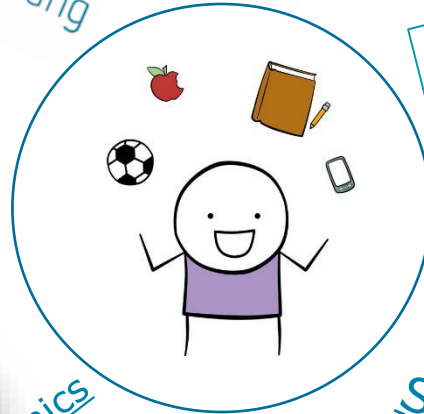
Student
life at WU

Student Life at WU


Psychologische
Studierendengeräte
WIEN



UNIVERSITÄTS-
SPORTINSTITUT
WIEN



Regular BBE events with peers and faculty: BBE
Welcome Days, BBE Christmas Get-together,
BBE Summer Picnic

Regular BBE information sessions
with BBE Program Manager



Learning Ergonomics



Student Engagement
and Counselling

- Make sure to put your waste in the right bin



- Act sustainably and responsibly, no matter where you are

- Save energy



- Be conscious about what you buy

- Bring your reusable coffee-to-go cups, snack boxes, and cutlery



We wish you an inspiring first semester at WU!

