



## EXCHANGE FACTSHEET 2018-2019

Name of the university	<b>National Research University Higher School of Economics (HSE)</b>
City, Country	Moscow, Russian Federation
Website	<a href="http://www.hse.ru/en">http://www.hse.ru/en</a>
Postal address	20, Myasnitskaya Street, Moscow, Russia, 101000
Faculties & Schools	<a href="http://www.hse.ru/en/education/faculty/">http://www.hse.ru/en/education/faculty/</a>

### INTERNATIONAL STUDENTS SUPPORT

<b>Postal address</b>	11, Myasnitskaya street, Moscow, Russia, 101000 Room 301
<b>Office hours</b>	Visiting hours: Mon.– Wed., 10.00 – 1pm Thu. – Fr., 2 pm – 5 pm  Office hours: Mon. – Fr., 09.30 am – 6.30 pm
<b>Email</b>	<a href="mailto:international.study@hse.ru">international.study@hse.ru</a> (Incoming students) <a href="mailto:studyabroad@hse.ru">studyabroad@hse.ru</a> (Outgoing students)
<b>What we do</b>	administer exchange nominations, provide invitation for visa and acceptance letters, send out pre-departure information letters, consult on preliminary individual study plan, housing, and health insurance, organize orientation and adaptation, administer issue of student documents, inform about student events and activities, issue and send the final transcript, etc.
<b>Contacts</b>	<b>Sofia Sadykova</b> , Head of Students International Mobility Office E-mail: <a href="mailto:ssadykova@hse.ru">ssadykova@hse.ru</a> / Phone: +7 495 772 95 90, ext. 12468 <b>Anastasia Trifonova</b> Manager (Incoming Mobility) E-mail: <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> ; Phone: +7 495 772 95 90, ext. 12464 <b>Marina Skribtsova</b> Manager (Incoming Mobility) E-mail: <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> ; Phone: +7 495 772 95 90, ext. 12466 <b>Ksenia Semochkina</b> , Manager (Outgoing Mobility) E-mail: <a href="mailto:studyabroad@hse.ru">studyabroad@hse.ru</a> ; Phone: +7 495 772 95 90, ext. 12774 <b>Valeria Stefanenko</b> , Manager (Outgoing Mobility) E-mail: <a href="mailto:studyabroad@hse.ru">studyabroad@hse.ru</a> ; Phone: +7 495 772 95 90, ext.12465
<b>Website</b>	<a href="http://istudents.hse.ru">http://istudents.hse.ru</a> (Incoming Mobility) <a href="http://studyabroad.hse.ru/en/">http://studyabroad.hse.ru/en/</a> (Outgoing Mobility)

## THE APPLICATION AND ENROLMENT PROCESS

Application process	<p>Coordinator of a partner university e-mails <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> with a nomination that includes the following information about the student:</p> <ul style="list-style-type: none"> <li>✓ Name</li> <li>✓ E-mail</li> <li>✓ Sex</li> <li>✓ Field of study</li> <li>✓ Study level (Bachelor's, Master's, PhD)</li> <li>✓ Semester</li> <li>✓ Passport valid from ... until...</li> </ul> <p>Student receives a welcome letter from <a href="mailto:international.study@hse.ru">international.study@hse.ru</a> with an invitation to fill out an online student account and attach scans of the following documents:</p> <ul style="list-style-type: none"> <li>✓ Passport (should be valid for at least 18 months from the entry date);</li> <li>✓ University/college transcripts/records from current studies, if available;</li> <li>✓ Academic reference (at least one);</li> <li>✓ Motivation letter;</li> <li>✓ Photo (3x4 cm, passport format).</li> </ul> <p style="text-align: center;"><i>After all documents are submitted, a student will receive an invitation letter and a letter of acceptance</i></p>
Nomination deadlines	<p>Fall Semester Dates (second half of year) – <b>15th of April</b>          Spring Semester Dates (first half of year) – <b>15th of September</b></p>
Online student profile completion deadlines	<p>Fall Semester Dates (second half of year) – <b>15th of May</b>          Spring Semester Dates (first half of year) – <b>15th of October</b></p>
Visa (if necessary)	<p>HSE provides visa support for international students. Formal visa support invitation is ordered at the Ministry of Internal Affairs for every student. The visa support invitation is required to get a student visa. First issued visa is, initially, a single-entry visa. It is then changed for a multiple-entry visa that is valid for the whole period of exchange.</p> <p><b>NOTE:</b> Be prepared to stay in Russia without leaving for the 90-days period after your arrival until you receive your multiple-entry visa.</p>
Orientation sessions	<p><a href="https://istudents.hse.ru/orientation/">https://istudents.hse.ru/orientation/</a></p>

## ACADEMIC INFORMATION

Academic calendar	<a href="http://istudents.hse.ru/year">http://istudents.hse.ru/year</a>
Course offer	Courses available in Russian: <a href="http://www.hse.ru/edu/courses/">http://www.hse.ru/edu/courses/</a> Courses available in English: <a href="http://www.hse.ru/en/edu/study/?year=2017">http://www.hse.ru/en/edu/study/?year=2017</a>
Is it possible for exchange students to enrol for courses from different faculties?	Yes. Exchange students will be permitted to enrol in any course offered by the host institution for which they are qualified.
Course / department restrictions (if any)	Acceptance to some of the courses may be subject to the department's approval.
Language of teaching	Russian and English
Recommended language level	For courses taught in English – no less than English level B2 For courses taught in Russian – no less than Russian level C1 (based on the <a href="#">Common European Framework of Reference for Languages</a> levels)
Credit system (ECTS or any other)	ECTS system is applied. 1 ECTS = 38 academic hours = 25 astronomical hours 1 academic hour = 40 minutes
Usual work load	30 ECTS per semester, 60 ECTS per year
Grading system	<a href="http://istudents.hse.ru/credit">http://istudents.hse.ru/credit</a>
Transcript	Transcripts in pdf are sent to students <u>within 5 weeks after the official end of the semester</u> . Hard copies are sent upon students' request to home university address. <a href="https://istudents.hse.ru/transcript">https://istudents.hse.ru/transcript</a>

## LIFE ABROAD

Housing on campus	University dormitories are available. Booking is done in online students profiles <a href="http://www.hse.ru/en/dormitory/">http://www.hse.ru/en/dormitory/</a>
Organisations/ Activities	<a href="http://istudents.hse.ru/active/">http://istudents.hse.ru/active/</a>
Pre-departure checklist	<a href="http://istudents.hse.ru/checklist/">http://istudents.hse.ru/checklist/</a>
Local language learning	Russian (optional). 72 classes per semester (6 ECTS).
Life in Moscow	<a href="http://www.hse.ru/recommends/">http://www.hse.ru/recommends/</a>
Health insurance	<a href="http://istudents.hse.ru/medical/">http://istudents.hse.ru/medical/</a>